

Supplement for Rental Income

This rental property checklist is a guide to organize your rental income and expenses for the calendar year. Based on your paid invoices and cancelled cheques, please record total amounts on this form. Please note that for Canada Revenue Agency audit purposes, receipts for all expenditures should be available and are the responsibility of the taxpayer.

Are you registered to collect HST because of commercial rent being charged? If yes, include HST totals separately in right column. Yes No

Rental Property #1 (Complete a separate form for each rental property)

	Info and/or Total (without HST)	HST Total - <u>If registered for HST</u>
Your Name		
Address of rental property #1		
Percentage of ownership		
Other owner(s) and their ownership percentage if applicable		
Total gross rental income received during calendar year		
Advertising Expenses		
Insurance		
Mortgage Interest		
Legal/Accounting		
Management		
Repairs and maintenance		
Office		
Property Taxes		
Travel Expenses		
Utilities		
Other		

Personal Use (if applicable): Total Square Footage _____ Rental Square Footage _____